How to Apply to St. Thomas Aquinas Roman Catholic Schools

STEP 1: Visit http://star.simplication.com/WLSBLogin.aspx and click on Register or Link Account

STEP 2: If you selected Register, choose your position category (i.e. Teachers, Principals and Superintendents) from the drop-down menu. Fill in the registration page, such as creating a username, password (should be a login combination that you can easily remember) and personal information. Click on 'Register' to create an account.

Once you register, you will be re-directed to your account. You will also receive an email confirmation letting you know that you’ve registered an account with St. Thomas Aquinas Roman Catholic Schools.
STEP 3: When registration is complete, you are ready to complete your online Portfolio and apply to opportunities!

**How Do I View & Apply To Job Postings?**

**STEP 1:** Log into your account via [http://star.simplication.com/WLSBLogin.aspx](http://star.simplication.com/WLSBLogin.aspx)

**STEP 2:** Click ‘Job Postings’ on the navigation bar and select ‘Search Jobs’.

**STEP 3:** Select the job posting title of the job that you would like to apply to and click the ‘Apply’ button at the bottom of the page.

**STEP 5:** Jobs that you have applied to successfully will appear in your ‘Job Application Log’ in the Job Postings section.

**My Username and/or Password Assistance**

**STEP 1:** If you forget your username and password, visit [http://star.simplication.com/WLSBLogin.aspx](http://star.simplication.com/WLSBLogin.aspx) and click ‘Forgot Username or Password?’

**STEP 2:** Enter your email address you registered with and a password reset link will be sent by email.

**Help! I Need Help!**

If you need help, please contact ApplytoEducation’s Customer Care department at 1877 900 5627.

You can also send an email to info@applytoeducation.com

ApplyToEducation is available **Monday to Friday between 5:30 am to 5:00 pm MST**.

You can also use the ‘Help and Training’ section in your account for immediate assistance.