



ST. THOMAS AQUINAS
ROMAN CATHOLIC SEPARATE REGIONAL DIVISION NO. 38

Minutes of the Regular Meeting of the Board of Trustees
held in the Board Room of the
St. Thomas Aquinas Division Office,
4906 – 50 Avenue, Leduc, Alberta
on Wednesday, April 19, 2017

PRESENT: Thalia Hibbs, Chair
John Tomkinson, Vice-Chair
Dan Chalifoux
Michelle Lamer
Karen Richert
Dan Svitich

ALSO PRESENT: Kevin Booth, Assistant Superintendent
Charlie Bouchard, Assistant Superintendent
Edward Latka, Secretary-Treasurer
Kim Beaupré, Recording Secretary
Vince Burke, Manager of Communications

ABSENT Sandra Bannard
Henry Effen
Susan Kathol

CALL TO ORDER: Chair Hibbs called the meeting to order at 10:30 a.m.

OPENING PRAYER: Trustee Svitich led everyone in prayer.

APPROVAL OF AGENDA

Deletions

Committee Reports

- Grievance
- Labour
- Student Review
- Teacher-Board Advisory (TBAC)
- Long Range Planning
- Policy

TOMKINSON "That the Board approve the agenda as amended."
98 16/17

CARRIED UNANIMOUSLY

APPROVAL OF MINUTES

CHALIFOUX "That the Board approve the minutes of the Regular meeting held
99 16/17 March 22, 2017 as circulated."

CARRIED UNANIMOUSLY

ACTION ITEMS

POLICY 3 - ROLE OF THE TRUSTEE

TOMKINSON "That the Board give Policy 3 - Role of the Trustee first, second and
100 16/17 third reading as presented, and that the revised policy now be in effect
for the Division."

CARRIED UNANIMOUSLY

POLICY 7 - BOARD OPERATIONS

SVITICH "That the Board give Policy 7 - Board Operations second, and third
101 16/17 reading as presented, and that the revised policy now be in effect for
the Division."

CARRIED
TRUSTEE RICHERT OPPOSED

POLICY 7- APPENDIX A - ELECTORAL BOUNDARIES

SVITICH "That the Board approve Policy 7 - Appendix A - Electoral Boundaries
102 16/17 as presented."

CARRIED UNANIMOUSLY

POLICY 7 - APPENDIX F - TREATY ACKNOWLEDGEMENT

TOMKINSON "That the Board approve Policy 7 - Appendix F - Treaty
103 16/17 Acknowledgement as amended."

CARRIED UNANIMOUSLY

POLICY 5 - ROLE OF THE BOARD CHAIR

SVITICH "That the Board give Policy 5 - Role of the Board Chair third and final
104 16/17 reading as presented, and that the revised policy now be in effect for
the Division."

CARRIED UNANIMOUSLY

POLICY 8 - COMMITTEES OF THE BOARD

TOMKINSON "That the Board give Policy 8 - Committees of the Board first, second
105 16/17 and third reading as presented, and that the revised policy now be in
effect for the Division."

CARRIED UNANIMOUSLY

POLICY 22 - DIVISIONAL PRAYER AND PATRIOTISM

TOMKINSON "That the Board give Policy 22 - Divisional Prayer and Patriotism first,
106 16/17 second and third reading as presented, and that the revised policy
now be in effect for the Division."

CARRIED UNANIMOUSLY

2017-2018 BOARD PRIORITIES

LAMER "That the Board approve the 2017-2018 Board Priorities as presented."
107 16/17

CARRIED UNANIMOUSLY

LOCALLY DEVELOPED COURSES

RICHERT "That the Board authorize the following Locally Developed Courses
108 16/17 and the resources required to teach them: Youth Evangelization I 25
and Youth Evangelization II 35 for three (3) credits, acquired with
permission from East Central Alberta Catholic Separate Schools
Regional Division No. 16., for a maximum of three (3) years from
September 1, 2017 to August 31, 2020."

CARRIED UNANIMOUSLY

CHRIST THE KING SCHOOL - INTERNATIONAL TRAVEL REQUEST

Trustee Richert left the meeting at 11:18 a.m.

LAMER "That the Board give approval in principle to Christ the King School's
109 16/17 international travel request to Greece from March 21, 2018 to March
31, 2018 as presented. It is understood that the Board assumes no
financial liability to students and/or their parents should the Board
cancel an approved student trip."

CARRIED UNANIMOUSLY

48TH ANNUAL FRIARS' BALL

TOMKINSON "That the Board approve the purchase of two (2) tickets to the 48th
110 16/17 Annual Friars Ball on Friday, May 5, 2017 at the Westin Hotel,
Edmonton."

CARRIED UNANIMOUSLY

INSTRUCTIONAL, FOREIGN TUITION, ADULT STUDENT AND TRANSPORTATION FEES

CHALIFOUX "That the Board maintain the Full-time Kindergarten fee at
111 16/17 \$275/month for the 2017-2018 school year."

CARRIED UNANIMOUSLY

SVITICH "That the Board maintain the Foreign Non-Exchange Student Tuition
112 16/17 Fee at \$11,200 for the 2017-2018 school year."

CARRIED UNANIMOUSLY

TOMKINSON 113 16/17 "That the Board maintain the Adult Student Registration Fee at \$100 per credit for the 2017-2018 school year."
CARRIED UNANIMOUSLY

LAMER 114 16/17 "That the Board maintain the Transportation fee at \$470 per student, with a family maximum of \$940 for the 2017-2018 school year"
CARRIED UNANIMOUSLY

Trustee Richert returned to the meeting at 11:28 a.m.

FACILITY RENTAL FEE SCHEDULE

CHALIFOUX 115 16/17 "That the Board maintain the Facility Rental Fee Schedule unchanged for the 2017-2018 school year."
CARRIED UNANIMOUSLY

2017-2018 DIVISION CALENDARS

TOMKINSON 116 16/17 "That the Board approve the draft 2017-2018 school calendars as presented."
CARRIED UNANIMOUSLY

WRAP-AROUND SERVICES - ZONE 2/3

LAMER 117 16/17 "That the Board endorse the Wrap Around Services Policy Proposal going forward to ASBA Zone 2/3 for consideration, as presented."
CARRIED UNANIMOUSLY

COMMITTEE REPORTS

- Finance
- Alberta School Boards Association (ASBA)
- Alberta Catholic School Trustees Association (ACSTA)

BUSINESS ITEMS

- Governance PD
- Board Chair Report
- Superintendent Report

Vice Chair Tomkinson left the meeting at 12:03 p.m.

Chair Hibbs recessed the meeting for lunch at 12:04 p.m. The meeting reconvened at 1:00 p.m.

- Secretary-Treasurer Report
- École Mother d'Youville School Update
- Our School Survey
- Adjustment to May Board Meeting Start Time
- Municipal Property Taxes Letter

- STAR Track Day
- Toonies for Tuition – Graduation
- May 26th Conflicts – Sorting Attendance
- Trustee Orientation Ad Hoc Committee
- Capital Announcements Follow-Up
- Bill 1 Reg Consultation Plan
- ASBA Budget & Bylaws
- Leduc & Area VTRA Communications
- Over 18 Doc
- Mother d’Youville CTS Sharing
- Board Positive Path Forward
- Board Annual Work Plan
- Board Calendar
- Board Action Sheet
- Board Expense Claims

CORRESPONDENCE

Chair Hibbs reviewed general correspondence with the Board.

ADJOURNMENT

Chair Hibbs adjourned the meeting at 2:50 p.m.

~ORIGINAL SIGNED~

~ORIGINAL SIGNED~

CHAIR

SECRETARY-TREASURER