



ST. THOMAS AQUINAS
ROMAN CATHOLIC SEPARATE REGIONAL DIVISION NO. 38

Minutes of the Regular Meeting of the Board of Trustees
held in the Board Room of the
St. Thomas Aquinas Division Office,
4906 – 50 Avenue, Leduc, Alberta
on Wednesday, August 17, 2016

PRESENT: Thalia Hibbs, Chair
Sandra Bannard
Dan Chalifoux
Henry Effen
Susan Kathol
Michelle Lamer

ALSO PRESENT: Troy Davies, Superintendent
Kevin Booth, Assistant Superintendent
Charlie Bouchard, Assistant Superintendent
Edward Latka, Secretary-Treasurer
Kim Beaupré, Recording Secretary
Vince Burke, Manager of Communications

ABSENT John Tomkinson, Vice-Chair
Karen Richert
Dan Svitch

CALL TO ORDER: Chair Hibbs called the meeting to order at 10:30 a.m.

OPENING PRAYER: Trustee Kathol led everyone in prayer.

APPROVAL OF AGENDA

Deletions

Committee Reports

- Finance
- Grievance
- Labour
- Student Review
- Teacher-Board Advisory (TBAC)
- Long Range Planning
- Alberta School Board Association (ASBA)
- Alberta Catholic School Trustees Association (ACSTA)

BANNARD "That the Board approve the agenda as amended."
7 16/17

CARRIED UNANIMOUSLY

APPROVAL OF MINUTES

EFFON
8 16/17 "That the Board approve the minutes of the Regular meeting held June 15, 2016 as presented."
CARRIED UNANIMOUSLY

CHALIFOUX
9 16/17 "That the Board approve the minutes of the Organizational meeting held June 15, 2016 as presented."
CARRIED UNANIMOUSLY

ACTION ITEMS

SACRED HEART SCHOOL ECS FULL DAY CALENDAR (CB)

EFFON
10 16/17 "That the Board approve the Sacred Heart ECS Full Day Calendar as presented."
CARRIED UNANIMOUSLY

DIVISION PROMOTIONAL ITEMS

LAMER
11 16/17 "That the Board approve a \$30 credit towards the purchase of branded items for all staff and trustees in the Division up to \$13,000 for the 2016-17 school year."
CARRIED UNANIMOUSLY

ALBERTA SCHOOL COUNCIL ASSOCIATION (ASCA)

KATHOL
12 16/17 "That the Board provide for the membership fees to the ASCA for all Division school councils for the 2016-2017 school year."
CARRIED UNANIMOUSLY

EFFON
13 16/17 "That the Board sponsor the attendance of two (2) members from each Division school council to the 2016-2017 Alberta School Councils' Conference and Annual General Meeting by way of reimbursing the participants for the following:
• registration fee - as outlined in conference brochure/website
• travel - as per mileage rate outlined on Division Expense Claim Form
• meals - not applicable as meals are included in conference registration fee
• hotel - as per conference rate outlined in conference brochure/website
Any expenses accrued over and above the duly noted, will be at the expense of the attendee."
CARRIED UNANIMOUSLY

POLICY 7 - BOARD OPERATIONS

KATHOL "That Policy 7 - Appendix B (6) be amended to read as follows: Chair's
14 **16/17** Communications Allowance per article 12.4 shall be set to a maximum
 of \$70 per month."

CARRIED UNANIMOUSLY

BOARD SELF EVALUATION TEMPLATES

KATHOL "That the Board approve, as revised, Sections 1, 2 and 3 of the Board
15 **16/17** Self-Evaluation Template as 'Appendix A' to Policy 2 - Role of The
 Board."

CARRIED UNANIMOUSLY

COMMITTEE REPORTS

- Policy

BUSINESS ITEMS

- Board Chair Report
- Superintendent Report
- Secretary-Treasurer Report
- Father Leduc Catholic School Update
- École Mother d'Youville School Update
- School/Central Office Board Presentation Schedule
- St. Benedict School Modular Update
- Superintendent Evaluation
- Board Self-Evaluation
- Deputy Superintendent Designation
- Ward Review Update
- Mission and Vision Signage
- Christ The King School Council Annual Report
- Reflection Day
- ASBA Issues Forum
- ACSTA Silent Auction Item

Chair Hibbs recessed the meeting for lunch at 12:08 p.m. The meeting reconvened at 1:00 p.m.

- MLA Meetings
- Trustee Faith Development Plan
- Board Positive Path Forward
- Board Annual Work Plan
- Board Calendar
- Board Action Sheet
- Board Expense Claims

CORRESPONDENCE

Chair Hibbs reviewed general correspondence with the Board.

ADJOURNMENT

Chair Hibbs adjourned the meeting at 1:16 p.m.

~ORIGINAL SIGNED~

CHAIR

~ORIGINAL SIGNED~

SECRETARY-TREASURER