

TRANSITION TO RETIREMENT PROGRAM

Background

In order to facilitate an employee's transition to retirement, the Division will endeavour to employ successful applicants on a temporary contract for the remainder of the school year in which the teacher retires.

Procedures

1. The Transition to Retirement Program is a Division-sponsored plan developed to assist some employees with the transition to retirement.
2. Approval of an employee's request to participate in the plan is the responsibility of the Superintendent or designate in consultation with the employee's school administration.
3. In order to participate in the Transition to Retirement Program teachers and administrators shall retire from the Division upon being accepted into the program. Teachers or administrators will be offered a temporary contract for the remainder of the school year in which the teacher retires.
4. Applications must be received by the Superintendent or designate prior to November 30th of the school year in which the teacher retires.

Reference: Section 18, 20, 60, 61, 92, 97, 103, 113 School Act
Employment Standards Act
Labour Relations Code