

Administrative Procedure 314

VIOLENT INTRUDER

Background

The Division has a responsibility to develop procedures to handle threats to the safety and lives of students and staff. The Division recognizes that it is impossible to anticipate every potential emergency situation that may arise in the school. However, Division personnel will act in the best interest of the students and staff in emergency situations that place personal safety in jeopardy.

The Division recognizes the need to place the safety of students and staff above any other consideration with regard to violent intruders on school sites or reported similar threats against the school community.

Procedures

1. The principal or designate is responsible for initiating appropriate procedures in the event of violent intruders on the school site.
2. The principal is responsible for developing and communicating emergency response procedures for the evacuation and lock down of the school
3. The principal or designate will decide to evacuate or lock down the building in the event of a violent intruder on site. This decision will be made based upon the best information available at the time and with the safety to students and staff being paramount.
4. The principal or designate is to notify the police first, then the Superintendent/ designate of such situations.

Reference: Section 20, 45, 60, 61, 113, School Act